

The Beatrice Hankey Foundation CIO

DATA PRIVACY NOTICE

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The Beatrice Hankey Foundation CIO is the data controller (contact details below). This Privacy Note also includes the activities of the Blue Pilgrims (also known as Knighthood), which are all under the control of the Beatrice Hankey Foundation CIO. This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

We comply with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To inform you of news, events, activities and prayer requests.
- To enable us to organize events and activities such as Camelots and on line meetings
- To administer membership records;
- To maintain our own accounts and records (including legal obligations associated with Gift Aid and the CIO);

4. What is the legal basis for processing your personal data?

(This is the legal bit)

- Explicit consent of the data subject so that we can keep you informed about news, events, activities and services.
- Processing is necessary for carrying out legal obligations in relation to Gift Aid and the CIO;
- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided that the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and there is no disclosure to a third party without consent.

5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with our members and volunteers in order to carry out our purposes. We will not share your data with third parties outside the Beatrice Hankey Foundation CIO or Knighthood, except as required by law.

6. How long do we keep your personal data?

We keep data in accordance with our Archives Policy.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which we hold about you
- The right to request that we correct any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for us to retain such data;
- The right to withdraw your consent to the processing at any time (this right is limited by our legal obligations)
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries or complaints please in the first instance contact the Leader, Helen Maunder or email privacy@thebluepilgrims.org.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

This policy was agreed by trustees in June 2026, and will be reviewed in June 2029/